

New asbestos removal licence application

Email: asbestos@worksafe.govt.nz

Post: WorkSafe New Zealand, CAR Team, Asbestos Licensing, PO Box 165, Wellington 6140

1. Type of licence

- Class A (friable and non-friable asbestos removal)
- Class B (non-friable asbestos removal)

2. Applicant details

Full legal name of company or applicant: (if sole trader)

Trading name: (if different from above)

New Zealand Business Number (NZBN):

Name of contact person:

Work phone:

Mobile phone:

Email:

Physical address: (include postcode)

Postal address: Same as above

Region in New Zealand where you intend to operate:

3. Equivalent licences in Australia/NZ

Has the applicant ever held or applied for an equivalent licence under the laws in a State or Territory in Australia/NZ that regulate work involving asbestos? Yes No

If **Yes** is selected, answer the following questions. If **No** is selected, go to section 4.

Has the applicant (or in the case of a company, the company or an officer of the company) ever been refused an equivalent licence under the laws in a State or Territory in Australia/NZ that regulate work involving asbestos? Yes No

If **Yes**, declare the details:

Has the applicant (or in the case of a company, the company or an officer of the company) ever previously held an equivalent licence under the laws in a State or Territory in Australia/NZ that regulate work involving asbestos? Yes No

Were any conditions ever imposed on the licence? Yes No

If **Yes**, declare the details:

Asbestos removal licence

Was the licence suspended or cancelled?

Yes No

If **Yes**, declare the details:

Has the applicant (or in the case of a company, the company or an officer of the company) ever been disqualified from applying for a licence?

Yes No

If **Yes**, declare the details:

4. Certified safety management system

I have attached evidence that a certified safety management system is in place. **Only applies for Class A licences.**

Your safety management system can only be audited by a person accredited by JAS-ANZ, they keep a list of certified auditing bodies that can carry out an audit of your safety management system to ensure it meets the requirements of the standard. It has to meet the requirements of either AS/NZS 4801:2001, ISO 45001 or OHSAS 18001.

5. Supervisor details

Name:

Date of birth: DD / MM / YEAR

Supervisor additional documents required:

- A recent head and shoulders passport style photo of the nominated supervisor.
- Evidence of the supervisor's age being over 18 (photo page of passport, driver's licence or fire arms licence).

See the asbestos removal licensing guide for applicants for more information on filling out this section.

Class A

Experience

- Provide evidence that the nominated supervisor has at least three years' (600 days) relevant industry experience, including a substantial amount of friable asbestos removal work. If the applicant previously held a Certificate of Competence, we require evidence of work performed between the CoC expiry and now, some of which needs to be from the last 6 months.

Note: If the applicant is **currently** a nominated Class A supervisor on a licence, they will not need to provide the above evidence of asbestos removal work.

Training

Attached is a copy of the certificate(s) issued to the nominated supervisor for the relevant courses:

- Friable Asbestos Class A worker course (NZQA 29766 or Australian Equivalent CPCCE3015A)
- Supervise Asbestos Removal course (NZQA 29767 or Australian Equivalent CPCBC4051A)
- Optional: Non-Friable Asbestos Class B worker course (NZQA 29765 or Australian Equivalent CPCCE3014A)

Class B

Experience

- Provide evidence that the nominated supervisor has at least one years' (200 days) relevant industry experience. If the applicant previously held a Certificate of Competence, we require evidence of work performed between the CoC expiry and now, some of which needs to be from the last 6 months.

Note: If the applicant is **currently** a nominated Class B supervisor on a licence, they will not need to provide the above evidence of asbestos removal work.

Training

Attached is a copy of the certificate(s) issued to the nominated supervisor for the relevant courses:

- Non-Friable Asbestos Class B worker course (NZQA 29765 or Australian Equivalent CPCCE3014A)
- Supervise Asbestos Removal course (NZQA 29767 or Australian Equivalent CPCBC4051A)

6. Fees

The following fees apply to applications (per supervisor):

Licence	Fee
Class A removal licence fee	\$490.00
Class A supervisor fee	\$470.00
Class B removal licence fee	\$490.00
Class B supervisor fee	\$80.00

Fees are non-refundable.

Fee payments can be made by internet banking or over the counter at any Westpac branch. **Note:** WorkSafe offices cannot take cash, cheque or card payments.

Asbestos removal licence

How to pay

Account name: WorkSafe New Zealand
Bank: Westpac Account: 03-0251-0040445-000
Particulars: Asbestos
Reference: Name that will be on the licence document
(if you don't do this, your payment cannot be tracked
and you may be asked to pay again)

A receipt will be sent as soon as the payment has been processed.

Additional supervisors

You must complete an additional supervisor form for each additional supervisor.

I have attached additional supervisor forms.

7. Declaration

Tick each statement to declare it correct.

I declare that the applicant (or in the case of a company, the company or an officer of the company) **has not** been convicted or found guilty of an offence under the Health and Safety at Work Act 2015 or regulations, under a former Act, or under laws in a State or Territory in Australia/NZ that regulate work involving asbestos.

Otherwise provide details:

I declare that the applicant (or in the case of a company, the company or an officer of the company) **has not** been convicted or found guilty of an offence in relation to the unlawful disposal of hazardous waste under the Resource Management Act 1991.

Otherwise provide details:

I declare that the applicant (or in the case of a company, the company or an officer of the company) **has not** entered into an enforceable undertaking under the Health and Safety at Work Act 2015 or the laws in a State or Territory in Australia/NZ that regulate work involving asbestos.

Otherwise provide details:

I have the consent of the supervisor applicant to be nominated on this licence.

I have the authority to complete and submit this application.

To the best of my knowledge, the information provided in this application is true and correct.

Each nominated supervisor is at least 18 years old.

I consent to WorkSafe making enquiries and exchanging information with work health and safety regulators in Australia/NZ (if applicant is or has been based in Australia).

Name:

Date: DD / MM / YEAR

Signature: