

EXPRESSIONS OF INTEREST

## NEW ZEALAND MINING BOARD OF EXAMINERS' PANELS OF EXAMINERS MEMBERSHIP CRITERIA WIDENED

The New Zealand Mining Board of Examiners has changed its qualifications criteria to include: those **who hold a relevant certificate of competence (CoC) and/or a relevant qualification**. This will enable people with relevant specialist experience within the extractives industry but who do not hold a CoC to apply to be on the register of panel members.

Expressions of interest are therefore sought from suitably qualified and experienced people for appointment as an examination panel member for extractive industries' CoCs. Panel members are appointed by the New Zealand Mining Board of Examiners.

Panel members must satisfy the Board that they have all the criteria required of a panel member. The qualifications and experience are set out below.

### QUALIFICATIONS AND EXPERIENCE

Panel members must have:

- > extensive applied industry experience, which must be current, preferably in more than one of the areas covered by CoCs (preference will be given to members who are currently employed as a manager within the extractives industry)

- > hold a relevant CoC and/or a relevant qualification
- > demonstrate understanding of workplace health and safety legislation, codes and guidelines within the New Zealand industry
- > excellent communication and interpersonal skills
- > ability to prioritise workload and meet strict deadlines
- > understanding of, and preferably experience in, conducting assessments.

Members must satisfy the Board that they are a fit and proper person to undertake the role. The completed 'fit and proper person' form must be sent in with the application. It also asks for a copy of your current criminal record which is available from the Ministry of Justice. This can be sent to the BoE secretariat once received.

Training for the role will be provided by WorkSafe New Zealand.

### **Panels' Purpose**

New competency requirements for safety-critical roles in mining and quarrying came into force on 1 January 2015. The requirements are prescribed by WorkSafe and are set out in the New Zealand Gazette Issue 153. These require applicants for most CoCs to undertake an examination by a panel of examiners.

The purpose of the panels is to undertake assessments of competence and make recommendations to the Board on the competence of CoC applicants.

The panels will operate in regional locations yet to be determined.

The Board will decide if a CoC is awarded.

Panel members will be expected to:

- > conduct oral (or other) examinations based on the required CoC competencies
- > assess applicants based on assessment guidelines
- > rigorously and fairly determine an applicant's knowledge of good extractives industry practice
- > rigorously and fairly determine an applicant's knowledge of good health, safety and well-being practices
- > participate if required, in setting examination scenarios and questions and in developing model answers.
- > provide feedback when required through formal reviews of assessment outcomes
- > act with professionalism, integrity and confidentiality.

### **Applying**

Enquiries and expressions of interest will be treated in confidence. A register of suitable people will be established and will be used to form panels.

Email your CV, completed 'fit and proper person form' and a short cover letter addressing your capability and capacity to meet the requirements of the role - focusing on your relevant qualifications, skills and experience to:

[Boe\\_secretariat@worksafe.govt.nz](mailto:Boe_secretariat@worksafe.govt.nz) or

New Zealand Mining Board of Examiners  
WorkSafe New Zealand  
PO Box 165  
Wellington 6015

Any inquiries should be forwarded to the Secretariat email:

[Boe\\_secretariat@worksafe.govt.nz](mailto:Boe_secretariat@worksafe.govt.nz)