

Mining and tunnelling operations quarterly report

Health and Safety at Work (Mining Operations and Quarrying Operations) Regulations 2016
(the Regulations) Regulation 230

Quarterly report DD / MM / YEAR to DD / MM / YEAR

1. Contact and description of mining operation details

Operation details

Date: DD / MM / YEAR
Name of operator:
Name of mine or tunnel:
Nature of operation: (mine, tunnel, underground/surface, coal, gold)
Physical location: (and address if any)
GPS location:

Company details

Name of company: (and trading name if different)
Operating address: (and trading address if different)
NZ Business number: (if applicable)
Permit number: (if applicable)

Mine/tunnel manager details

Name:
Address:
Email:
Work phone:
Mobile phone:
Type of certificate of competence held:

Site senior executive details (if applicable)

Name:
Address:
Email:
Work phone:
Mobile phone:
Type of certificate of competence held:

Person submitting form details

Name:
Address:
Email:
Work phone:
Mobile phone:

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Note: Each amount required by clauses 3 to 11 to be reported must be supplied in a form showing the total amount separated in respect of the following 2 categories:

- (a) mine workers employed by the mine operator; and
- (b) mine workers other than employees of the mine operator.

2. Commodity processed

A description of the primary commodity processed at the mining operation during the reporting period.

	EMPLOYEES	OTHER WORKERS
3. Number of workers The average number of mine workers who worked at the mining operation during the reporting period.		
4. Number of hours worked The total number of full-time equivalent, additional shift, and overtime hours worked at the mining operation during the reporting period.		
5. Number of notifiable events The total number of notifiable events required to be notified under section 56 of the Health and Safety at Work Act 2015 and regulation 228 of the Regulations that occurred during the reporting period.		
6. Number of lost-time injuries The total number of events referred to in clause 5 of schedule 8 of the Regulations that involved injury or illness of a mine worker that resulted in the inability of the worker to work for one day or more (not including the day of the event) during the reporting period (whether the worker is rostered on that day or not).		
7. Days lost from work The total number of days (not including the day of the event) lost from work by mine workers as a result of events referred to in clause 5 during the reporting period.		
8. Number of alternative duties injuries The total number of events referred to in clause 5 that involved injury or illness of a mine worker that resulted in the worker being on alternative duties during the reporting period.		
9. Number of alternative duty days The total number of days (not including the day of the event) on which mine workers worked on alternative duties during the reporting period as a result of an event referred to in clause 8.		

	EMPLOYEES	OTHER WORKERS
<p>10. Number of medical treatment injuries</p> <p>(1) The total number of work-related injuries of mine workers that required medical treatment during the reporting period but did not require a day lost from work or alternative duties (other than the day of the event).</p> <p>Medical treatment means the management or care of a patient, and—</p> <p>(a) includes—</p> <ul style="list-style-type: none"> (i) the suturing of wounds; and (ii) the treatment of fractures; and (iii) the treatment of bruises by drainage of blood; and (iv) the treatment of second- and third-degree burns; but <p>(b) does not include diagnostic procedures, observation, counselling, first aid, or therapeutic measures taken solely for preventive purposes.</p>		
<p>11. Number of fatalities</p> <p>The total number of fatalities that occurred during the reporting period as a result of an event referred to in clause 5.</p>		